*About this resource:*

This is a Suggested Wording. It is a set of paragraphs to use to ask a practitioner working with the young person to support the case at the IRP by attending or providing a written statement.

To understand when you might want to use this text, read the [Step by Step Guide*:* After the Requesting an Independent Review Panel](https://justforkidslaw.org/school-exclusions-hub/legal-practitioners-and-professionals/after-governors-meeting-appeal-and-3/deciding-whether-appeal-and-making-request-irp/step-step-guide-requesting-independent-review-panel).

To use this resource, go through the text and enter the information where prompted to do so. Prompts appear as grey text. Then copy and paste your finished text into a letter or email.

This text is a guide. You might need to make amendments to fit your circumstances.

I am writing in relation to name of young person’s exclusion from name of school.

I am supporting name of young person to challenge the exclusion. You may be aware that the schools’ governors have met to consider the exclusion and have unfortunately decided to uphold it. The next stage is to attend an independent review panel.

I understand you have been working with name of young person and supporting them with their description of additional need. The panel would benefit from your experience and from your knowledge of name of young person’s particular needs, and how they may impact their behaviour.

I am writing to ask if you would be willing to provide a statement to the panel or to attend if you are available.

The panel is scheduled to take place on date of the IRP. If you are to provide a statement, we would need to provide it to the panel by date to provide materials (5 school days before hearing). Kindly, please confirm whether you are willing to assist and, if so, in what form you wold be able to provide your views.